SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING

Summary Minutes
March 5, 2015

CALL TO ORDER

The meeting was called to order at 1:07 p.m. by Chair Paul Roberts, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair
(P) Paul Roberts, Everett Councilmember

Vice Chair
(P) John Marchione, Redmond Mayor

Boardmembers
(P) Dave Earling, Edmonds Mayor
(A) Dave Enslow, Sumner Mayor
(P) Mary Moss, Lakewood Councilmember
(A) Dave Upthegrove, King County Councilmember
(A) Pete von Reichbauer, King County Councilmember

Katie Flores, Board Coordinator, announced that a quorum of the committee was not present at roll call.

REPORT OF THE CHAIR

Committee Chair Roberts reported that Sound Transit and King County Metro continue their work getting ready for University Link service starting next year. Simulated Revenue Service will begin this fall. This will mean more trains in the tunnel and rerouting of some bus trips to surface streets to keep trains running on time.

Sound Transit and King County will hold public meetings beginning March 18, 2015 to get feedback on proposed bus routes changes that will be required when the new light rail line opens. More information will be provided as King County Metro finalizes routes to be modified. The City of Seattle will be making surface street improvements along key corridors over the next year. The city will extend the bus lanes on Fourth Avenue further to the south, and other upgrades to bus lanes, signal timing and turn lanes downtown. The city is the lead on this work but all changes are being coordinated.

ACTING CEO REPORT

The Senate passed the transportation package, which includes new revenue authority for Sound Transit. The package will now be reviewed by the House of Representatives. In the legislation, Sound Transit would be granted $11.2 billion, of the requested $15 billion in authority through additional Sales & Use, MVET and property taxes. State efforts will now focus on increasing the amount in the House.

REPORTS TO THE COMMITTEE

Ridership and Operations Report

Bonnie Todd, Executive Director for the ridership and modal performance report reviewed the January Service Performance Report. Sound Transit ridership showed a 5% increase over January 2014. Sounder showed significant growth at a 22% increase in boardings for January. It was determined this increase was due to the lack of mudslides in 2015 while there were quite a few in January of 2014. Tacoma Link boardings showed a 6.9% increase.

ST Express experienced an increase in preventable accidents in 2014. Sound Transit is working with one partner agency in particular to improve these metrics. Sounder and Tacoma Link met all of the 2015 targets for January. Not all Central Link targets were met, but as ridership increases and accelerates over the year the stated annual target will likely be met.

Ms. Todd provided follow-up information on lower Tacoma Link ridership in late 2014. The Davita Company relocated almost half of their 900 employees to Federal Way. This combined with a significant decline in the number of Tacoma Dome events (52 fewer special events) and Tacoma Link being shut down for a week of maintenance work caused a dip in ridership of almost 5 to 6% overall for 2014. Ridership on Tacoma Link is higher as of January 2015.

There were a higher than usual number of accidents on Central link in January. Two of these, one on January 25th, and the other on February 13th, involved a train but neither was determined to be the rail operator's fault. In both instances, the train struck a vehicle that was either illegally parked, or stuck on the track. Neither incident resulted in any injury. There were four non-train accidents on the alignment over the last two months that resulted in service delays. These were automobile collisions on the tracks. In addition, some catenary poles were struck and damaged.

PUBLIC COMMENT

Queen Pearl
Alex Zimmerman, Stand-UP America

BUSINESS ITEMS

(Boardmember Marchione arrived and a quorum was now present.)

Committee Chair Roberts noted that Boardmember Enslow asked to participate in today's meeting by phone. The Board Rules and Operating Procedures allow members to attend meetings by teleconference with a two-thirds affirmative vote of those members in attendance.

It was moved by Committee Chair Roberts seconded by Committee Vice Chair Marchione, and carried by the unanimous vote of four members present that Boardmember Enslow be allowed to participate in the Operations and Administration Committee meeting by telephone.

Items for Committee Final Action

Minutes of the December 4, 2014 Operations and Administration Committee Meeting

It was moved by Boardmember Moss, seconded by Boardmember Earling, and carried by unanimous vote that the minutes of the December 4, 2014 Operations and Administration Committee meeting be approved as presented.

Motion No. M2015-20: Authorizing the chief executive officer to execute a contract with MBI Seattle to purchase and install workstations for the second floor of Union Station for a total authorized contract amount not to exceed $387,185.

John Weston, Deputy Director of Facilities, Capital Maintenance and Non-Revenue Vehicle Programs along with Katie Newby, Space Planner/CAD Operator, presented the staff report. This action would provide furnishings for 74 workstations to replace 63 existing workstations on the second floor of Union Station. It includes removal and disposal of the existing workstations as well as incidental furniture required to support building occupancy, minor future modifications to this furniture system, and spare parts. At project completion, will provide about 16% additional staffing capacity. Sound Transit will retain some parts from existing workstations in order to provide needed repairs to legacy workstations until their replacement. Installation will be completed around June 2015.

It was moved by Boardmember Moss, seconded by Boardmember Earling, and carried by unanimous vote that Motion No. M2015-20 be approved as presented.

Motion No. M2015-23: Authorizing the chief executive officer to (1) execute a ten year license with four five-year options to extend with Mobilitie Investments III, LLC to install, operate and maintain a cellular host network in all current and future tunnels and stations used by Link Light Rail, (2) execute any agreements or

permits with King County that are necessary to complete work associated with the Downtown Seattle Transit Tunnel and (3) incur other costs to implement the wireless network within Board-adopted operating and capital budgets, provided compensation received must not be less than the total costs incurred by Sound Transit to implement the project during the term of the Mobilitie contract.

This action is related to Motion No. M2015-16 that was considered at the last meeting. The motion would have authorized the CEO to issue a license for a cellular host network in current and future tunnels and stations used by Link light rail. That motion was forwarded to the Board, but after the Operations and Administration Committee meeting, Sound Transit staff identified additional costs not included in the action. As a result, an alternate action was presented at the February Board meeting that delegated authority to the Operations and Administration Committee to approve the license and related agreements with King County. This action was approved by the Board as Motion No. M2015-16. The new action on today's agenda, Motion No. M2015-23, clearly articulates all costs.

Jason Weiss, Chief Information Officer, Eric Beckman, Deputy Executive Director, Business and Construction Service, and Ernest Ip, Senior IT Project Manager presented the staff report. Mr. Weiss reviewed the benefits of service including passenger satisfaction and safety. Sound Transit has sought fair selection and best value in this initiative. He noted that Sound Transit incurred costs will not exceed revenues. The cost for Sound Transit's field engineering review of the system over ten years is $1.2 million. Projected revenue over the same ten-year period includes three one-time payments by Mobilitie for the University Link, East link and North Link for a total of $800 thousand and monthly licensing fees equal to $915 thousand. Over the ten-year period, Sound Transit expects to receive revenue of $433 thousand.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Earling, and carried by unanimous vote that Motion No. M2015-23 be approved as presented.

Items for Recommendation to the Board

Resolution No. R2015-03: Amending the Adopted 2015 Annual Administrative Capital Budget from $765,059 to $1,114,559 for a fall restraint system at Union Station.

David Huffaker, Acting Director, Facilities and Asset Control presented the staff report. The resolution would amend the 2015 Annual Administrative Capital budget to fund a fall restraint system on the roof of Union Station, allowing workers to safely perform regular and non-routine maintenance and facility improvements. The resolution would amend the annual spending plan without changing the lifetime administrative capital budget. Committee Chair Roberts asked if there were any remaining outstanding issues with the historic preservation boards or the community. Mr. Huffaker stated that both preservation boards are fully satisfied with the plans.

It was moved by Boardmember Moss, seconded by Committee Vice Chair Marchione, and carried by unanimous vote that Resolution R2015-03 be forwarded to the Board with a do pass recommendation.

Motion No. M2015-21: Authorizing the chief executive officer to execute an interagency agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station for the period through December 31, 2019

Michael Miller, Customer Facilities and Accessible Services Manager and Mike Perry, Deputy Executive Director for Transportation and Maintenance presented the staff report. The agreement continues Sound Transit's financial contribution to the operations and maintenance of Tacoma Dome Station based on the proportional share of Sound Transit customers who use the Tacoma Dome Station. Michael Miller reviewed the key features of the agreement. The estimated five-year cost share to Sound Transit is $4,713,416, which is 76% for 2015, and 2016. Michael Miller explained that the cost share is determined by a user survey of the facility. A survey was conducted in 2014 and the result was that 76% use Sound Transit services. Mr. Perry noted that non-routine capital maintenance cost will be negotiated separately.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2015-21 be forwarded to the Board with a do-pass recommendation.

Motion No. M2015-22: Authorizing the chief executive officer to extend the existing interagency service agreement with Community Transit through June 30, 2015

Dave Turissini, Bus Operations Manager and David Huffaker, Acting Director of Facilities and Asset Control presented the staff report. The current interagency agreement with Community Transit for the operation and maintenance of ST Express bus service will expire on March 31, 2015. This action would authorize an amendment to the current agreement to extend it through June 30, 2015. All other current agreement terms and conditions will remain the same. In December, the committee authorized extensions to both the King County Metro and the Pierce County Agreements through June 30, 2015. Mr. Turissini noted that the agency is in the final phase of negotiations and expects to present all three agreements for committee approval to the Board before the deadline extensions expire. Community Transit is concurrently taking the extension through their approval process.

It was moved by Boardmember Earling, seconded by Committee Vice Chair Marchione, and carried by unanimous vote that Motion No. M2015-22 be forwarded to the Board with a do pass recommendation.

EXECUTIVE SESSION

None.

OTHER BUSINESS

None.

NEXT MEETING

Thursday April 2, 2015
1:00 to 3:00 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 1:50 p.m.

_____
Paul Roberts
Operations and Administration Committee Chair

ATTEST:

_____
Katie Flores
Acting Board Administrator

APPROVED on _____, LM